

# MEETING MINUTES

<b>Meeting/Project Name:</b>	ZPHC/ZPAA Joint meeting		
<b>Date of Meeting:</b>	01/25/2022	<b>Start time:</b>	7:00pm
<b>Location:</b>	Google Meet	<b>End time:</b>	8:28pm
<b>Chair:</b>	Jeff Waite	<b>Minute taker:</b>	Jeff Waite
<b>1. Meeting Objective(s)</b>			
Continue the organization discussions for the Zeta Pi Housing Corporation and/or Zeta Pi Alumni Association			
<b>2. Attendance</b>			
<b>Present</b>			<b>Apologies</b>
Cory Heck	Bob VanAcker		
Mike Szettella			
Jeff Waite			
<b>3. Agenda, Decisions, Issues</b>			
<b>Topic/ Discussion notes</b>			<b>Discussion led by</b>
Review of defunct ZPAA bylaws with discussion and agreement to edit as attached			Waite
Incorporation paperwork to be filled out/signed by J. Waite and mailed to C. Heck to have the paperwork signed by the other members and submitted to the State of Michigan.			Waite
<b>4. Action Items</b>			
<b>Action</b>	<b>Responsible</b>		<b>Due Date</b>
<b>5. Next Meeting</b>			
<b>Date:</b>	2/22/2022	<b>Time:</b>	7:00pm
<b>Location:</b>	Google Meet		
<b>Objective(s):</b>	Confirm/motion to approve changes to bylaws, and address next steps (recruitment, dues payments, etc.)		