

MEETING MINUTES

Meeting/Project Name:	ZPAA meeting		
Date of Meeting:	7/25/2023	Start time:	7:00pm EST
Location:	<i>Google Meet</i>	End time:	7:58pm EST
Chair:	Mike Szettella	Minute taker:	Jeff Waite
1. Attendance			
Present			
Jeff Waite	Cory Heck	Bob Van Acker	Mike Szettella
Mike Hoskins	John Hendley	Rob Pankau	Justin Doescher
Mark Reynolds	Brad Perry	Amir (active)	

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3. Agenda, Decisions, Issues			
Topic/ Discussion notes			Discussion led by
VP Report John Hendley and Bob to work on the picnic plans.			Van Acker
Secretary's Report: - Still missing some information for directory. If I don't get the information by the end of the week, we'll publish without the information that we don't have. - Have a concept for the membership cards, but forgot to bring my personal computer to work with me tonight. Will email with minutes to board members to provide feedback or be ready to comment next month.			Waite
Treasurer's Report - Starting to work on tax exempt status - Dom Patrus to be added to roster. - Current status: ZPAA Checking: \$619 ZPAA Savings: \$773 ZPHC Checking: \$3708 ZPHC Savings: \$7843 - Invoice due to Rob Waters for member shirts: \$1260.79 not included in numbers above			Heck
President's Report No report – See			Szettella
Open Discussion: - Undergrad Housing: Plan is to return to the Grant House Walk through on Thursday (7/27/23), planned lease signing on Monday (7/31/23), Move in on 8/15/23. \$3500 security deposit due Plan to charge all active members \$128 to cover (those living in the house to pay \$256) 24 Active members – 9 may need help with raising funds (manual labor – landscaping, etc.) Chapter also owes Rob Pankau money for previous issues - Golf Outing to be held 10/7/23 at Springfield Oaks. Private Room to be provided, but we'll have to cater food. - Pig Roast: Event to be 9/8/23 at 5pm - Chapter has been working on the event for over a month. OU Funding Board leadership change, so there is some uncertainty on funding. Chapter has changed suppliers – no longer able to supply full pigs for the event. BBQ/pulled pork to be provided for approximately 170 people.			All
New Business Moved: Cory Heck Second: Szettella Motion: Move to provide \$1200 from the Housing Corporation savings account to be used towards the security deposit with repayment terms and considerations to be negotiated. Housing Corporation to have 1/3 control, and have quarterly walk-throughs. Walk-throughs are to be planned and properly communicated. Simple drive-bys may happen at any time for checks on lawn-mowing and general exterior maintenance. VOTE: Abstain: Pankau, Ayes: All Nays: None			

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4. Action Items					
Action		Responsible		Due Date	
5. Next Meeting					
Date:	8/29/23	Time:	7:00pm EST	Location:	Google Meet
Objective(s):					