

MEETING MINUTES

Meeting/Project Name:	ZPHC/ZPAA Joint meeting		
Date of Meeting:	12/29/2021	Start time:	7:00pm
Location:	Google Meet	End time:	7:46pm
Chair:	Jeff Waite	Minute taker:	Jeff Waite
1. Meeting Objective(s)			
Continue the organization discussions for the Zeta Pi Housing Corporation and/or Zeta Pi Alumni Association			
2. Attendance			
Present			Apologies
Cory Heck			Bob VanAcker
Jeff Waite			Mike Szettella
3. Agenda, Decisions, Issues			
Topic/ Discussion notes			Discussion led by
Reviewed Incorporation paperwork for both organizations. Need to get physical signatures from all members before submitting to the State of Michigan.			Waite
Reviewed the By-Laws of the previous Zeta Pi Alumni Association and mentioned possible edits.			Waite/Heck
Reviewed financial situation – currently \$13,081.xx sitting in a bank account that Cory has control of. Discussed different options, including credit unions and online banks. Cory to do more research and come back with a suggested direction.			Waite/Heck
NEW BUSINESS: * Future meetings to be held on the fourth Tuesday of every month moving forward.			
ANNOUCEMENTS: *			
4. Action Items			
Action	Responsible	Due Date	
Submit Incorporation paperwork for both organizations with the State of Michigan	Jeff Waite	12/29/2021	
5. Next Meeting			
Date:	1/25/2022	Time:	7:00pm
Location:	Google Meet		
Objective(s):	Edit/modify By-Laws of both organizations.		